



## Board Meeting Minutes

ASSE - Wisconsin Chapter

DATE	LOCATION
April, 2016	Northwestern Mutual Tower 745 N Prospect Dr. Milwaukee, WI 53202

ATTENDANCE
Present: Jared Owen, Bruce Morton, Rebecca Severson, Brian Oberle, Corey Vickers

MEETING CALLED TO ORDER
Meeting was called to order at 1:40 PM by Brian Oberle.

REPORTS	
<b>Past Minutes</b> <i>Board members</i>	Meeting minutes were accepted by Rebecca and seconded by Jared Owen
<b>Treasurer's Report</b> <i>Ryan Ogrizovich</i>	<u><i>BMO Harris Account Balances:</i></u> End of the month balance for March was <b>\$15,815.29</b> . <u>EOY</u> balance was <b>\$17,150.44</b> . Motion to accept financial reports by Jared Owen and seconded by Rebecca Severson.

OLD BUSINESS	
<b>Golf Outing Update</b>	April 11 <sup>th</sup> at 8:30 for final planning meeting. CRV to send out another reminder for registration for golf outing. Have 4 vendors.
<b>WSC</b> <i>Brian Oberle</i>	BTO inquired who was attending this year and who will man the booth.
<b>ASSE T-Shirts</b>	\$25 for ASSE T-Shirts
<b>Wisconsin Chapter Board Conf. Call</b> <i>BTO</i>	CRV to send out new update for Conf. Call.
<b>Planning Event July 8<sup>th</sup></b> <i>Rebecca Severson</i>	Looking into Venues, Locations 3:30PM
<b>New Board Member – Secretary</b> <i>All</i>	Need to promo to members and follow up with other potential candidates.



## Board Meeting Minutes

ASSE - Wisconsin Chapter

<b>COMMITTEE REPORTS</b>	
<b>Communications: Newsletter</b> <i>Rebecca Severson</i>	Newsletter was approved and sent out 4-....
<b>Website</b> <i>Rebecca Severson</i>	Up-to-date as of today.
<b>Community Affairs/PFFWCF</b> <i>Jared Owen</i>	Going to pursue with Children's Hospital for charitable foundation. May still have some donations go to PFFWCF.
<b>Professional Development/CSP</b> <i>Tony Prospero</i>	Tony has requested second set of updated study ASP/CSP discs.
<b>Job Line</b>	Job line is up-to-date.
<b>Government Affairs</b> <i>Ken Kempke, Brian Oberle</i>	OSHA issued new silica standard final rule 3/24/2016.
<b>Bylaws</b> <i>Rebecca Severson</i>	Bylaws were passed, signed, posted to website.
<b>Membership</b> <i>Russ Fote</i>	<b>305</b> members as of April 22, 2016. <b>2</b> new member as of last month.
<b>Student Section/Scholarship</b> <i>Peter Mark/Todd Loushine</i>	One applicant/one letter of recommendation? CRV to follow up with Todd.
<b>House of Delegates</b> <i>Brian Oberle/Rebecca Severson</i>	Atlanta, GA – June 2016. Registration is now open. BTO and Rebecca Severson are planning on attending. <b>Brian Oberle and Rebecca Severson to attend.</b>
<b>COMT/Long Range Planning</b> <i>Brian Oberle, Jared Owen &amp; Rebecca Severson</i>	Updated 3415 need 885 points to get to Platinum. Looking to obtain more members through contact of local/area businesses. Have members part of local chamber of commerce. Further ideas to kick around.
<b>Chapter WISE</b> <i>Becky Severson</i>	Continually looking for new members. Can include men. Rebecca will plan at least one WISE specific event in 2016. Development Seminar, went out in newsletter. PDC update to go in newsletter as well.
<b>Elections and Nominations Committee</b>	Continuing to pursue nominees for election of new board member. Want nominees by end of May.
<b>Region IV Conf. Call</b>	No call in April due to ROC
<b>Key Dates Review</b>	Scholarships due April 1 <sup>st</sup> , need nominations for new board member by May. Annual Report, Financial Checklist complete by May 31 <sup>st</sup> , Annual Chapter leadership form by May 31 <sup>st</sup> . June 30 <sup>th</sup> COMT due by current president (BTO). Annual Operational Plan due August 15 <sup>th</sup> . Tax information (done by society) Fall ROC September 15-16. October 13 <sup>th</sup> -15 <sup>th</sup> Leadership.
<b>CHAPTER MEETINGS &amp; PROGRAMS</b>	
<b>Technical Meeting Schedule</b> <i>Board &amp; Guests</i>	Next Technical Meeting is scheduled for May 26 <sup>th</sup> at Dave Flora from Wisconsin Food Safety @ Delafield Brewhaus. BTO to send CRV flyer for more information. Tuesday June Golf outing June 14 <sup>th</sup> at Hawk's View.
<b>2016 Safety Days</b> <i>Bruce Morton</i>	ASSE/OSHA Safety Day is set for August 1 <sup>st</sup> and 2 <sup>nd</sup> , 2016. March 9 <sup>th</sup> Racine Safety Day went well. Planning meeting for Safety Day is to be scheduled in May. Looking for other locations...UWW a possibility?



## Board Meeting Minutes

ASSE - Wisconsin Chapter

<b>NEW BUSINESS</b>	
<b>Golf Outing Update</b> <i>Bruce Morton</i>	Door and Raffle Prizes ordered, Sponsors and golfers needed. Need a big push for vendors. Motion made to approve 72 water bottles by Jared Owen, Corey Vickers seconded.
<b>Spring ROC Review</b> <i>Brian Oberle</i>	Good discussion on COMT, "Safety Matters" foundation scholarship discussed. Topics and speakers ideas.
<b>WSC May 16,17,18</b>	Booth set up, BM BTO, Tony P., Have not heard from Nicolet or Badgerland Chapters for attendance for booth.
<b>Template for Hosting a Meeting</b> BTO	Develop template with talking points for hosting a meeting.
<b>"Safety Matters" Campaign</b>	T-shirts for \$25.
<b>Board Chapter Conf. Call</b>	May 4 <sup>th</sup> , 8:30
<b>Planning Meeting</b> <i>Rebecca Severson</i>	Friday, July 8 <sup>th</sup> . Rebecca to send out more information.
<b>Student Section</b>	More inputs; Student Section to run their website. Will have delegate for that after Student Section transition.
<b>NEXT BOARD MEETING</b>	
Next board meeting is scheduled for May 26 <sup>th</sup> at Delafield Brewhaus at 1:00 PM	
<b>MEETING ADJOURNED</b>	
Motion to adjourn was made by Corey Vickers and seconded Rebecca Severson by at 2:27 PM	