



Board Meeting Minutes

ASSE - Wisconsin Chapter

DATE	LOCATION
November 10, 2015	Delafield Brewhaus 3832 Hillside Dr. Delafield, WI 53018

ATTENDANCE
Present: Brian Oberle, Ken Kempke, Russ Fote, Jared Owen, Rebecca Severson, Ryan Ogrizovich, Corey Vickers, Bruce Morton

MEETING CALLED TO ORDER
Meeting was called to order at 1:20 PM by Brian Oberle.

REPORTS	
Past Minutes <i>Board members</i>	The September 2015 board meeting minutes were unanimously accepted. Motion to accept minutes by Rebecca Severson, seconded by Ryan Ogrizovich. The October 2015 board meeting minutes were unanimously accepted. Motion to accept minutes by Rebecca Severson, and seconded by Jared Owen.
Treasurer's Report <i>Ryan Ogrizovich</i>	<u>M&I Account Balances:</u> End of the month balance for September was \$14,936.10 End of month balance for October was \$13,045.93 . Motion to accept financial reports by Ken Kempke and seconded by Rebecca Severson. (Attachment #1 and Attachment #2) .

OLD BUSINESS	
Golf Outing 19th Annual <i>Bruce Morton</i>	\$288 will be sent to Professional Firefighters of Wisconsin Charitable Foundation (PFFWCF)
Student Scholarship <i>Todd Loushine</i>	Promoting Scholarship at earlier dates.
Web Hosting Agreement <i>Rebecca Severson</i>	Web hosting agreement charges increased to \$35/month. Board agreed to pay new charges. Topic closed.
FET Conference <i>Board Members</i>	October 28 th and 29 th at Country Springs in Pewaukee. Brian Oberle and Bruce Morton attended. Topic closed.
UW-W Alumni Request <i>Todd Loushine</i>	Requests for appearances by UW-W Alumni for Safety Program to get approved for ABET.



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COMMITTEE REPORTS	
Communications: Newsletter <i>Rebecca Severson</i>	November newsletter went out last week.
Website <i>Rebecca Severson</i>	Rebecca posted most recent information on website including board update, technical meeting date changes, and the newsletter submission.
Community Affairs/PFFWCF <i>Jared Owen</i>	Ryan to send check of \$288 to Wisconsin Fire Lab Safety?
Professional Development/CSP	Nothing to report at this time.
Job Line	Nothing to report at this time.
Government Affairs <i>Ken Kempke, Brian Oberle</i>	Getting involved at National Level.
Bylaws <i>Jared Owen</i>	Inquire about key date for bylaw submission.
Membership <i>Russ Fote</i>	298 members as of November 10, 2015 . One new member in the last month. Welcome letter sent.
Student Section/Scholarship <i>Peter Mark/Todd Loushine</i>	Possible sub-committee for new student scholarship.
House of Delegates <i>Brian Oberle/Rebecca Severson</i>	June 26, 2016 Atlanta, GA. No update at this time.
Foundation Activities <i>James Jones/Todd Loushine</i>	Jared Owen motioned to remove this line item and chair position. Motion to accept by Brian Oberle and seconded by Rebecca Severson.
STARS/COMT/Long Range Planning <i>Brian Oberle and Jared Owen</i>	Possible creation of sub-committee to further determine.
Recreation/Social Event Planning (Winter) – Admirals Game <i>Bruce Morton, Rebecca Severson</i>	Networking activity open to all. Make it 2:00p.m. on Friday or Saturday. Accepting food donations for WISE as well.
Chapter WISE <i>Becky Severson</i>	Accepting food donations.
ASSE/OSHA Safety Day	August 1 st and 2 nd , 2016. Brainstorming meeting in Feb 26 th 8:00a.m.-10:00a.m.
CHAPTER MEETINGS & PROGRAMS	
Technical Meeting Schedule <i>Board & Guests</i>	Alverno Technical Meeting will be moved to February 26 th . IH Meeting will need to be scheduled for March. CRV notified Todd Loushine of this change.
2016 Pewaukee Safety Day <i>Bruce Morton</i>	Dates were set for 2016 ASSE/OSHA Safety Day. Brainstorming meeting Friday Feb. 26 th @ 8:00a.m.



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NEW BUSINESS	
Meeting Times <i>Brian Oberle</i>	Meeting times will be determined by person organizing meeting.
Chapter Services Email update <i>Brian Oberle</i>	Reach out to Brian for email if you would like a copy of Chapter services. Brian will check with chapter services to make sure the ASSE emails are forwarded to correct people.
ASSE Display Case <i>Bruce Morton</i>	BAM requests a new hard case with wheels for ASSE display booth. Motion made by Rebecca Severson, seconded by Ken Kempke. Unanimously accepted.
Meso Cancer Alliance <i>Brian Oberle</i>	Email received from Meso Cancer Alliance to post a link on Chapter Website. Group decided against the advertisement, but will reach out to them for possible technical meeting topic.
Region SPY <i>Bruce Morton</i>	One application submitted, three others pending.
WI Chapter Board Conf. Call <i>Corey Vickers</i>	Conference calls have been set for the next year. CRV sent out invites. Rebecca to check on conf. call number and update group. Freeconferencecall.com. Call #605-475-4000; Access code: 1041037#; Host code: 1041037*
Trish Ennis - Elections <i>Brian Oberle</i>	Nobody currently eligible.
20th Annual Golf Outing <i>Bruce Morton</i>	Looking into getting shirts as a special gift for the 20 th annual ASSE WI golf outing. Setting a goal of 72 golfers, a foursome on each hole.
NEXT BOARD MEETING	
Next board meeting is scheduled for January 21 st at Lighthouse Safety at 1:00PM	
MEETING ADJOURNED	
Motion to adjourn was made by Ken Kempke, seconded by Bruce Morton at 2:10PM	