



ASSE Wisconsin Chapter Board Meeting Minutes

DATE	LOCATION
October 9, 2014	Alverno College 3400 S. 34 th St. Milwaukee, WI 53234

ATTENDANCE

Present: Jared Owen, Becky Severson, Bruce Morton, Ryan Ogrizovich, James Jones, Russell Fote and Jack Hurley.

MEETING CALLED TO ORDER

Meeting was called to order at 10:05 AM by Jared Owen.

REPORTS

Past Minutes <i>Board members</i>	The September 2014 Board meeting minutes were unanimously accepted. Motion to accept minutes by Brian Oberle, seconded by Bruce Morton.
Treasurer's Report <i>Todd Loushine</i>	M&I Account Balances: End of September balance was \$10,030.71 . Motion to accept financial reports by Bruce Morton, and seconded by Becky Severson.

OLD BUSINESS

Nothing to report.

COMMITTEE REPORTS

Communications: Newsletter <i>Brian Oberle</i>	Newsletter was distributed by Brian Oberle. There has been issues with receiving the attendees list off of the national website. Waiting for website repairs per National.
Website (VP's Responsibility) <i>Becky Severson</i>	<p>Becky Severson reported that the website is updated; there are links on the website that Becky doesn't know what they are. She has asked that each member take a look at the links to ensure they are valid.</p> <p>Becky had research other large chapters within the Region V area to see what they are doing for a website. Most have not updated since 2013.</p> <p>Our website's photo page has not been updated since 2012. Send all ASSE photos to Becky as soon as possible. Preferably given on a thumb drive.</p>
Community Affairs/WAFS <i>Jared Owen</i>	Jared mentioned that Burn Camp has sent us a letter notifying us that they received our donation.
Professional Development/CSP <i>Bruce Morton</i>	The ASP study book is now available.
Job Line <i>David Culp</i>	Current job opportunities are posted on the website.
Government Affairs <i>Ken Kempke</i>	Nothing to report at this time.
Bylaws <i>Jared Owen</i>	Jared and Brian have reviewed the bylaws. No huge differences between national's laws and our laws. Bylaws need to be re-voted on due to changes in the Region, James Jones suggested another electronic vote.
Membership <i>Russ Fote</i>	Cannot access the membership area of the website. No update for this month.
Student Section <i>Todd Loushine</i>	Peter Mark or Todd should bring the scholarship information to the November meeting.



House of Delegates <i>Jared Owen</i>	Nothing to report at this time. The next HOD is at the 2015 PDC in Dallas, TX (June 7 th).
Foundation Activities/ Scholarship <i>James Jones</i>	Nothing to report at this time.
STARS <i>Brian Oberle and Jared Owen</i>	In August, Brian submitted the final STARS report and Chapter of the Year petition. Last year we were recognized as a "Gold Chapter". This year, we exceeded our goals for points and hope to achieve "Platinum" status.
Social Event Planning <i>Bruce Morton</i>	<p>ASSE will tentatively be planning to book the January 30th, 2015 game. A pre-game meeting will occur at a nearby Double Tree Hotel and then a shuttle service will take members to the game. Total budget for this event will not exceed \$1500.</p> <p>Motion to accept the social event by Bruce Morton, seconded by Jared Owen.</p>
Chapter WISE <i>Becky Severson</i>	Nothing to report at this time.
CHAPTER MEETINGS & PROGRAMS	
Technical Meeting Schedule <i>Board & Guests</i>	All the technical meetings for this year (Sept 2014 – June 2015) are set. See the updated calendar of events on the website, and available in monthly newsletters.
2015 OSHA Seminar <i>Bruce Morton</i>	Bruce will finalize the date in either July or August, and update us in a future meeting.
NEW BUSINESS	
Fall ROC Review <i>Jared and Brian</i>	Jared proposed some goals increasing membership and member participation (for example a 10% increase in both categories). Brian added that through more contact and interaction with our members, we'd like to have a group of volunteers for our April new board member election.
COMT form <i>Jared Owen</i>	Jared reported that at the Fall ROC meeting, the RVP reviewed the COMT form which indicated a need for emphasis on membership and leadership. By reaching out and recognizing new members, and also by recognizing the members that continue to support us through attendance. We need to focus on this effort if we hope to go "platinum" next year.
Spring ROC Planning, April 16-17, 2015 in Milwaukee <i>Becky Severson and Board</i>	Becky has quotes from the Pfister, Hilton, Double Tree, Continental and a few other hotels. We're interested in Aloft Hotel and Brew Haus due to cost, location and open food policies. We're also still looking for a tour or social event for the ROC.
Golf Outing <i>Bruce Morton</i>	It appears that all financing is finalized from the June 2014 event. Bruce volunteered to head the planning for the June 2015 golf event.
UWW Alumni Event Oct 25th <i>Todd Loushine</i>	The student section is well into planning a big social event, prior to the Oct 25 th UWW Warhawk Homecoming game. Beginning at 10AM in the Perkins Stadium parking lot, students will be serving burgers, hot dogs and sides. You don't have to be an alumni to attend. See our website and newsletter for more information and how to RSVP and get a ticket to the game
Chapter Mentorship Proposal <i>Todd Loushine</i>	Todd created a mentorship proposal and it was distributed in this month's newsletter
Chapter-hosted Virtual Seminars <i>Todd, Jared, Brian</i>	Looking to attempt this at our next meeting (November at UWW). If it fails, we will not pursue this further.



Social Media <i>Todd, Jared, Brian</i>	Looking for a volunteer to take this new chair position within the board.
NEXT BOARD MEETING	
Next board meeting is scheduled for November 20 th , 2014 at 4 p.m. at University of Wisconsin - Whitewater.	
MEETING ADJOURNED	
Motion to adjourn was made by Jared Owen, seconded by James Jones at 11:05 AM.	