



ASSE Board Meeting - Update

August 7th, 2014 – 3:30 p.m. until 4:30 p.m. • Grunau Office, Oak Creek, WI

1. Completed annual report (STARS), COMP for 2014-2015 year.
 - a. **Jared** explained the process and the board filled out the online questionnaire.
2. Chapter of the Year Update – **Brian/Todd**
 - a. Due on Friday August 15, 2014.
 - b. **Todd** suggested that we keep detailed, organized stats and put it in a newsletter appendices. This would avoid issues with a review committee in the future.
 - i. **Todd** to put together a draft for everyone to see.
 - ii. **All** will give feedback once the draft is sent out.
3. 3 Year Chapter Strategic Plan – **Jared**
 - a. **Jared** to call Diana to follow up.
4. Fall ROC September 11-12, 2014 Iowa
 - a. Brian and Jared to attend?
5. Spring ROC – **Becky**
 - a. April 16th and 17th, 2015, looking to book rooms at the new Potawatomi Hotel. **Becky** to continue planning and **Jared** to assist as needed.
 - i. Looking for 40-50 rooms to block off.
 - b. Tour at Miller Brewery or Lakefront Brewery.
6. October Leadership Conference – October 9th through 11th, 2014
 - a. **Ryan** to attend.
7. Review of Technical Meeting Schedule – **Ryan**
 - a. Will be sent out via **Brian** in next month's newsletter.
8. ASSE/OSHA Safety Day Update – Bruce
 - a. Ready to roll.
9. Newsletter Update – Brian
 - a. CC Diana Stegall in chapter communications. rvp@region5.asse.org Include opt-out option in communication, consider mail chimp?
10. Chapter Survey – **Todd/Brian**
 - a. Discuss survey for 2014-2015 year. Use open ended questions to get better answers for chapter improvement throughout the next two years.
 - i. **Todd** to use a service through UWW.
11. Officer Transitions
 - a. **Treasurer** – Becky to Todd/**Secretary** – Todd to Ryan