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| **DATE** | **LOCATION** |
| April 27, 2020 | Zoom  |
| **ATTENDANCE** |
| **Present**: Bruce Morton, Elier Aguilera, Joel Dickinson, Todd Loushine, Elizabeth Polheber, Rebecca Severson, Cory Vickers |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 2:42 p.m. by Elier Aguilera |
| **REPORTS** |
| Past Minutes*Elizabeth Polheber*  | The board did not vote on minutes. Elizabeth Polheber will send minutes to board via email and the board will vote on them. |
| Treasurer’s Report*Joel Dickinson* | Joel Dickinson has collected all receipts. The board voted on December 2019, January 2020 and February 2020. Motion to approve from Cory Vickers seconded by Elizabeth Polheber.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Elier Aguilera*  | Elier stated that he would like to be the chapter’s newsletter editor going forward to ensure consistency. Bylaws would still require the President-Elect to oversee completion of the newsletter. |
| Website*Rebecca Severson/Todd Loushine* | Elier Aguilera reported that website is up to date and new photos have been posted.  |
| **Social Media**Lizzy Polheber | Elizbeth reported that meetings and events have been posted on Facebook. Joel Dickinson reported that Twitter is back up and running. Twitter is up to 42 followers. |
| **Community Affairs***Jared Owen* | No update.  |
| Professional Development/CSP*Tony Prospero* | Chapter is waiting to purchase two ASP and two CSP flash drives until the latest edition is released. Elier Aguilera reported that Tony Prospero is waiting on 1 disk to be returned.  |
| Job Line*Dave Culp* | Elier Aguilera reported that the job line is up to date. There is 1 job posted.  |
| Government Affairs*Brian Well* | As of 3.9.2020, the online opt-in option is available on the ASSP website under government affairs. Elier Aguilera suggested we (Chapters) add the excerpts and links of the government affairs portion to our individual chapter newsletters going forward and ask Joe to push this notion out society wide. Elier Aguilera stated he would include this in the next newsletter.  |
| **Bylaws***Jared Owen* | Updated 2020 Bylaws were approved by the chapter membership via the April electronic vote, have been updated and posted to the website. |
| Membership*Russ Fote* | No Update  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* |  Nick Mader will be receiving the scholarship.  |
| House of Delegates*Todd Loushine/Corey Vickers* | June 23-25, 2020 in zoom. Elier and Corey will be attending  |
| COMT/Long Range Planning*Elier Aguilera* | Board met last month to discuss COMT. Elier Aguilera reported that we are only 120 points short of platinum level. The chapter is going to pursue activities associated with a high number of COMT points.  |
| Chapter WISE*Rebecca Severson* | Virtual food drive will be posted in the newsletter and has been posted on the website.  |
| Hispanic Safety Professionals*Elier Aguilera* | No Update.  |
| Recreation Committee*Bruce Morton / Elier Aguilera* | Elier Aguilera reported that the chapter will be hosting a Brewer game outing for chapter members on Friday, August 21st. The event will be held in the Brew Crew tap room which holds up to 50 attendees (1 member and guest). The cost of the event is $4,200. Half of the event cost will be covered by Athletico and the other half by the chapter. Hausman Johnson Insurance has donated $150 for tailgate party supplies. This event may be on hold depending on the Brewer’s season and updated post-COVID policies. |
| Elections and Nominations Committee*Todd Loushine* |  Matt Schmidt will be the new incoming secretary. Elier will notify him this week. |
| Region V Conf. Call | No update.  |
| Key Dates Review | No update |
| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | Elier Aguilera reported that the next technical meeting will be a webinar. (Topic TBD) |
| **OLD BUSINESS** |
| **Professional Development Conference (PDC)** | Elier Aguilera reported that a $6,000 down payment has been made to Potawatomi Casio and the event room has been reserved. Elier, Bruce and Mike Steinborn will review sponsorship commitments. Based on the level of commitment, they will decide whether to postpone the event to 2021 or move forward. |
| **ASSP WI Chapter Golf Outing** | Bruce Morton reported that event flyers are complete are ready for distribution. Seven event sponsors have been secured. OccuCare will be sponsoring a box lunch for all event participants and the social hour. Hole-in-One sponsorship has been secured. The new date will be August.  |
| **Spring ROC** | Elier Aguilera reported he and Craig Everson will be attending the Spring ROC virtuallyThey are working on getting airline credits for their flight cancellations. |

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Elier Aguilera reported that the PDC Committee has proposed the number of sponsors and associated dollar amounts for each PDC sponsorship level. * Major - $3,000 (2 sponsorship levels available)
* Elite - $2,000 (5 sponsorship levels available)
* Premium - $1,000 (10 sponsorship levels available)
* Deluxe - $750 (20 sponsorship levels available)

There is also a proposal to increase in the PDC vendors fee from $300 to $350 this year. Vendors who signed up last year will have the first opportunity to secure a table in 2020 within a 2-week window.  |
| **NEXT BOARD MEETING** |
| May – Time is TBD. |
| **MEETING ADJOURNED** |
| Motion to adjourn at 3:09 pm by Elier Aguilar. Seconded by Joel Dickinson |