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| **DATE** | **LOCATION** |
| March 12th, 2020 | Huron BuildingMilwaukee, WI  |
| **ATTENDANCE** |
| **Present**: Bruce Morton, Elier Aguilera, Joel Dickinson, Brian Well, Matt Schmidt, Ryan Ogrizovich, Cullen Schmaling |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 10:18 a.m. by Elier Aguilera |
| **REPORTS** |
| Past Minutes*Elizabeth Polheber*  | The board did not vote on January 2020 minutes. Elizabeth Polheber will send minutes to board via email and the board will vote on them.  |
| Treasurer’s Report*Joel Dickinson* | Joel Dickinson has collected all receipts but still needs to finalize financial reports for December 2019, January 2020 and February 2020. Joel will be emailing financial reports to board members in the next week or two. Elier Aguilera reported that there will be very large expenses on March’s credit card statement for down payments expenses associated with the 2020 PDC.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Craig Everson* | Our next newsletter will be submitted by the end of March by Elier Aguilera. In the interest of consistency, Elier stated that he would like to be the chapter’s newsletter editor going forward to ensure consistency.  |
| Website*Rebecca Severson/Todd Loushine* | Elier Aguilera reported that website is up to date and new photos have been posted.  |
| **Social Media**Lizzy Polheber | Elier Aguilera reported that meetings and events have been posted on Facebook. Joel Dickinson reported that Twitter is back up and running. Twitter is up to 42 followers. |
| **Community Affairs***Jared Owen* | No update.  |
| Professional Development/CSP*Tony Prospero* | Chapter is waiting to purchase two ASP and two CSP flash drives until the latest edition is released. Elier Aguilera reported that Tony Prospero is waiting on 1 disk to be returned.  |
| Job Line*Dave Culp* | Elier Aguilera reported that the job line is up to date. There is 1 job posted.  |
| Government Affairs*Brian Well* | As of 3.9.2020, the online opt-in option is available on the ASSP website under government affairs. Elier Aguilera suggested we (Chapters) add the excerpts and links of the government affairs portion to our individual chapter newsletters going forward and ask Joe to push this notion out society wide. Elier Aguilera stated he would include this in the next newsletter.  |
| **Bylaws***Jared Owen* | No Update  |
| Membership*Russ Fote* | Elier Aguilera reported that we have 369 members. There are 6 new and 1 transfer members within the last 30 days. (Ali Albahrani, Jonna Lithpraseuth, Kristie Kohn, Marko Coralic, Matthew Broker, Ryan Clissa, Brian Oberle) The one new member transferred from the Central Florida ASSP Chapter.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | Elier Aguilera reported that scholarship form must be submitted by April 13th and voted on in May. The chapter will present check in June at the Golf outing. Todd Loushine will distribute scholarship application form to students. Only one student (Nick Mader) has applied for scholarship to date.  |
| House of Delegates*Todd Loushine/Corey Vickers* | June 23-25, 2020 in Orlando, FL. Craig Everson will be attending and serve as proxy.  |
| COMT/Long Range Planning*Elier Aguilera* | Board met last month to discuss COMT. Elier Aguilera reported that we are only 120 points short of platinum level. The chapter is going to pursue activities associated with a high number of COMT points.  |
| Chapter WISE*Rebecca Severson* | Elier Aguilera reported that the WISE food drive will take place at the March/April 2020 technical meetings.  |
| Hispanic Safety Professionals*Elier Aguilera* | No update.  |
| Recreation Committee*Bruce Morton / Elier Aguilera* | Elier Aguilera reported that the chapter will be hosting a Brewer game outing for chapter members on Friday, August 21st. The event will be held in the Brew Crew tap room which holds up to 50 attendees (1 member and guest). The cost of the event is $4,200. Half of the event cost will be covered by Athletico and the other half by the chapter. Hausman Johnson Insurance has donated $150 for tailgate party supplies.  |
| Elections and Nominations Committee*Todd Loushine* | Corey Vickers reported that there is one possible candidate for incoming secretary position (Matt Schmidt). The election ballot will go live on April 2nd, 2020.  |
| Region V Conf. Call | No update.  |
| Key Dates Review | No update |
| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | Elier Aguilera reported that the next technical meeting will be held on April 9th, 2020 - Light House Fall Protection Safety. Board meeting will help prior to technical meeting. Bruce Morton will produce technical meeting flyer.  |
| **OLD BUSINESS** |
| **Professional Development Conference (PDC)** | Elier Aguilera reported that a $6,000 down payment has been made to Potawatomi Casio and the event room has been reserved.  |
| **ASSP WI Chapter Golf Outing** | Bruce Morton reported that event flyers are complete are ready for distribution. Seven event sponsors have been secured. OccuCare will be sponsoring a box lunch for all event participants and the social hour. Hole-in-One sponsorship has been secured.  |
| **Spring ROC** | Elier Aguilera reported he and Craig Severson will be attending the Spring ROC in Kansas City, MO on April 30-May 1st, 2020.  |

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| **New Business** |
| **Professional Development Conference (PDC)** | Elier Aguilera reported that the PDC Committee has proposed the number of sponsors and associated dollar amounts for each PDC sponsorship level. * Major - $3,000 (2 sponsorship levels available)
* Elite - $2,000 (5 sponsorship levels available)
* Premium - $1,000 (10 sponsorship levels available)
* Deluxe - $750 (20 sponsorship levels available)

There is also a proposal to increase in the PDC vendors fee from $300 to $350 this year. Vendors who signed up last year will have the first opportunity to secure a table in 2020 within a 2 week window.  |
| **NEXT BOARD MEETING** |
| April 9th, 2020 prior to technical meeting – Time is TBD. |
| **MEETING ADJOURNED** |
| Motion to adjourn at 10:47 a.m by Elier Aguilar. Seconded by Joel Dickinson |