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| **DATE** | **LOCATION** |
| Nov, 11th 2019 | Miller Park Wearable Technology  |
| **ATTENDANCE** |
| **Present**: Bruce Morton, Elier Aguilera Elizabeth Polheber, Jake, Craig and Joel Dickinson |
| **MEETING CALLED TO ORDER** |
|  Meeting was called to order at 9:50am by Elier  |
| **REPORTS** |
| Past Minutes*Elizabeth Polheber*  | Craig motions to accept October meeting minutes; seconded by Elier Aguilera. Motion passes |
| Treasurer’s Report*Joel Dickinson* |  Elizabeth Polheber motions to accept September’s treasurer’s report; seconded by Elier Aguilera. Motion passes |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Craig*  | Create newsletter by 12/4/19. |
| Website*Rebecca Severson/Todd Loushine* | Will add scrolling banner photos instead of the old single banner picture. Please send pictures to Rebecca to add to banner.  |
| **Social Media**Lizzy Polheber | Joel locked out of Twitter. 30-day trial for linked in Pro is going very well. Facebook page is continuing to grow.  |
| **Community Affairs***Jared Owen* | No update |
| Professional Development/CSP*Tony Prospero* | No update |
| Job Line*Dave Culp* | 3 jobs posted Add Members resumes to the page. |
| Government Affairs*Brian Well* | Things are kicking back up  |
| **Bylaws***Jared Owen* | changes to the Membership for an electronic vote for the updated language. Elizabeth motions to accept; seconded by Elier  |
| Membership*Russ Fote* | 353 members as of 09/29. The board welcomes one new member since last month, Nick Dade of Pentair, LLC, West Allis, WI. Would like to do a SPY for our Chapter. Will work by next week to get flyer/email out. Region deadline is 11/30. Chapter deadline should be 11/20 – Elier to create a committee for this. Deadline will be end of February.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | Students returned to class and are looking for general industry factory tours. |
| House of Delegates*Todd Loushine/Corey Vickers* | 6/23-6/25 2020 Orlando  |
| COMT/Long Range Planning*Elier Aguilera* | Elier will be setting up quarterly review meetings with past presidents to keep on track. |
| Chapter WISE*Rebecca Severson* | The WISE Food Drive will take place at the November/ December meetings |
| Recreation Committee*Bruce Morton / Elier Aguilera* | The ASSP Golf Outing will take place on June 9th 2020  |
| Elections and Nominations Committee*Todd Loushine* | 3 possible candidates for incoming secretary include: Josh Retzlaff, Clint Kirkman, and Matt Schmit. |
| Region V Conf. Call | No update.  |
| Key Dates Review | December 1 Officially Appoint Nominations and Elections Committees for the upcoming year’s chapter officers and delegates. Corey is chair and Todd and Rebecca are on the committee.Feb. 1 Deadline for nominations for Region SPY Award (Chapter SPY should have already been chosen) Mar. 1 Chapter Dues Report Form due– only if chapter will be making a change in dues. Apr. 1 Deadline for submitting petitions for Outstanding Student Section Award April Spring ROC. Host: Nicolet Chapter, Green Bay Wisconsin dates TBD May 31 Previous fiscal year’s annual financial reports (2019) and financial checklist uploaded to COMT. May 31 Annual Leadership Form uploaded to COMT June 22-25 Safety 2020 in Orlando, FL (HOD meeting day prior: Corey Vickers and Elier Aguilera are the current Delegates)June 30 Chapter Operations Management Tool (for the 2019-2020 Year) is due by the Chapter President |
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| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | 11/12 Mike Steinborn at Miller Park TGIF on Wearable Technology12/4 Holiday Social at Pfister Hotel1/8 Workers’ Comp Update at Thunderbay Grille with WASC |
| **OLD BUSINESS** |
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| **New Business** |
|  **ROC** | Spring in Green Bay (2 people to attend)  |
|  **SPY**  | Elier to create a committee  |
|  **Internship** |  |
| **NEXT BOARD MEETING** |
| 1/8/2020 Thunder Bay Grille  |
| **MEETING ADJOURNED** |
| Motion to adjourn was made 10:22am craig and seconded by Elier  |