|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | | | **LOCATION** |
| Oct 17th, 2019 | | | Gilbane|Exyte  10600 S Prairie View Drive |
| **ATTENDANCE** | | | |
| **Present**: Rebecca Severson, Bruce Morton, Cory Vickers, Elier Aguilera Via Phone, Elizabeth Polheber, Jered Owen, Lydia Kowal (SSO) and Joel Dickinson | | | |
| **MEETING CALLED TO ORDER** | | | |
| Meeting was called to order at 10:39am by Elizabeth Polheber | | | |
| **REPORTS** | | | |
| Past Minutes*Elizabeth Polheber* | Cory Vickers motions to accept September meeting minutes; seconded by Joel Dickinson. Motion passes | | |
| Treasurer’s Report *Joel Dickinson* | Elizabeth Polheber motions to accept July, August, and September’s treasurer’s report; seconded by Cory Vickers. Motion passes | | |
| **COMMITTEE REPORTS** | | | |
| Communications: Newsletter *Craig* | | Elier to create newsletter by end of week. Craig to review it. | |
| Website *Rebecca Severson/Todd Loushine* | | Will add scrolling banner photos instead of the old single banner picture. | |
| **Social Media**  Lizzy Polheber | | Joel locked out of Twitter. Cory Vickers motions to do a 30-day trial for linked in Pro; seconded by Joel Dickinson. Motion passes | |
| **Community Affairs**  *Jared Owen* | | No update | |
| Professional Development/CSP *Tony Prospero* | | No update | |
| Job Line*Dave Culp* | | 3 jobs posted. If we add Members resume’s we can get extra COMT points? | |
| Government Affairs*Brian Well* | | Things are kicking back up | |
| **Bylaws** *Jared Owen* | | Becky proposed an update to the Bylaws Article 2, Section 2, Item D to say “To foster relationships with local community organizations of related disciplines” Cory Vickers motions to approve change; seconded by Elizabeth Polheber. Motion passes | |
| Membership*Russ Fote* | | 353 members as of 09/29. The board welcomes one new member since last month, Nick Dade of Pentair, LLC, West Allis, WI.  Would like to do a SPY for our Chapter. Will work by next week to get flyer/email out. Region deadline is 11/30. Chapter deadline should be 11/20 – Elier to create a committee for this. | |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | | Students returned to class and are looking for general industry factory tours. | |
| House of Delegates*Todd Loushine/Corey Vickers* | | 6/23-6/25 2020 Orlando | |
| COMT/Long Range Planning*Elier Aguilera* | | Elier will be setting up quarterly review meetings with past presidents to keep on track. | |
| Chapter WISE*Rebecca Severson* | | The WISE Food Drive will take place at the November/ December meetings. | |
| Recreation Committee *Bruce Morton / Elier Aguilera* | | A joint holiday social event between Rogan’s Shoes, Athletico, APM, and ASSP was proposed by Elier. Finalizing venue. 12/4 or 12/11. The major sponsors have already contributed $10,000. Elier proposed to donate $1,500 from ASSP. Elizabeth Polheber motions to approve the $1,500 budget; Seconded by Cory Vickers. Motion passes | |
| Elections and Nominations Committee *Todd Loushine* | | 3 possible candidates for incoming secretary include: Josh Retzlaff, Clint Kirkman, and Matt Schmit. | |
| Region V Conf. Call | | No update. | |
| Key Dates Review | | November 7-8 Future Safety Leaders Conference, Chicago  December 1 Officially Appoint Nominations and Elections Committees for the upcoming year’s chapter officers and delegates. Corey is chair and Todd and Rebecca are on the committee.  Feb. 1 Deadline for nominations for Region SPY Award (Chapter SPY should have already been chosen)  Mar. 1 Chapter Dues Report Form due– only if chapter will be making a change in dues.  Apr. 1 Deadline for submitting petitions for Outstanding Student Section Award  April Spring ROC. Host: Nicolet Chapter, Green Bay Wisconsin dates TBD  May 31 Previous fiscal year’s annual financial reports (2019) and financial checklist uploaded to COMT.  May 31 Annual Leadership Form uploaded to COMT  June 22-25 Safety 2020 in Orlando, FL (HOD meeting day prior: Corey Vickers and Elier Aguilera are the current Delegates)  June 30 Chapter Operations Management Tool (for the 2019-2020 Year) is due by the Chapter President | |
|  | |  | |
| **CHAPTER MEETINGS & PROGRAMS** | | | |
| **Technical Meeting Schedule**  *Board & Guests* | | 11/12 Mike Steinborn at Miller Park TGIF on Wearable Technology | |
| **OLD BUSINESS** | | | |
| **Banking** | Craig to sign bank form | | |
| **11/12 Meeting** | ASSP Pays for Lunch & OccuCare pays for Tour, Choice of Meal | | |

|  |  |
| --- | --- |
| **New Business** | |
| **ROC** | Spring in Green Bay (2 people to attend) |
| **SPY** | Elier to create a committee |
| **Internship** |  |
| **NEXT BOARD MEETING** | |
| 11/12 at Miller Park TGIF | |
| **MEETING ADJOURNED** | |
| Motion to adjourn was made 11:30am Joel and seconded by Elizabeth . | |