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| **DATE** | | | **LOCATION** |
| Sep 20, 2019 | | | Point Burger  W229N1400 Westwood Dr Waukesha Wi 53186 |
| **ATTENDANCE** | | | |
| **Present**: Rebecca Severson, Bruce Morton, Craig Everson, Cory Vickers Via phone, Elier Aguilera and Joel Dickinson | | | |
| **MEETING CALLED TO ORDER** | | | |
| Meeting was called to order at 13:43pm by Joel Dickinson | | | |
| **REPORTS** | | | |
| Past Minutes*Elizabeth Polheber* | Rebbeca Severson motions to accept meeting minutes; seconded by Cory Vickers. Motion passes | | |
| Treasurer’s Report *Joel Dickinson* | *BMO Harris Account Balances*:  Jake not getting the statements as he moved. Saturday Jake and Joel are to meet at BMO and address last two months reports  Open an account at Landmark Credit to initiate a transition. | | |
| **COMMITTEE REPORTS** | | | |
| Communications: Newsletter *Craig* | | Put out a newsletter for distribution at PDC include social and golf outing. Elier to forward the template to Craig 9-23 | |
| Website *Rebecca Severson/Todd Loushine* | | Video is too large to transfer on to website Rebecca is to look in to support from ASSP. UWW support was not available per Todd Loushine email | |
| **Social Media**  Lizzy Polheber | | NO update Twitter account Joel locked out of | |
| **Community Affairs**  *Jared Owen* | | $3000 check presented to NAMI | |
| Professional Development/CSP *Tony Prospero* | | All discs are being used | |
| Job Line*Dave Culp* | | No change, up to date. | |
| Government Affairs*Brian Well* | | No update. | |
| **Bylaws** *Jared Owen* | | No changes. Update in 2018. | |
| Membership*Russ Fote* | | 352 members as of 08/28/19 new Member Dan Donaldson WI would like to do a SPY(safety person of the year) for our chapter. | |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | | Students return to class and looking for general industry factory tours. | |
| House of Delegates*Todd Loushine/Corey Vickers* | | 6/23-6/25 2020 Orlando | |
| COMT/Long Range Planning*Elier Aguilera* | | Quarterly review of website completed | |
| Chapter WISE*Rebecca Severson* | | Webinar in Sept on the communication ASSP HUB, Food Drive in Nov. | |
| Recreation Committee *Bruce Morton / Elier Aguilera* | | Winter Social at the Pfister Hotel, partnering with Athletico and RIM first week in Dec. Tentative budget $1500 | |
| Elections and Nominations Committee *Todd Loushine* | | Josh Retzlaff, Clint Kirkman, Matt Schmit | |
| Region V Conf. Call | | No update. | |
| Key Dates Review | | October 10-12 Leadership Conference in Chicago  November 7-8 Future Safety Leaders Conference, Chicago  December 1 Officially Appoint Nominations and Elections Committees for the upcoming year’s chapter officers and delegates. Todd is the Chair Rebecca and Brian Oberle are still on the committee  Feb. 1 Deadline for nominations for Region SPY Award (Chapter SPY should have already been chosen)  Mar. 1 Chapter Dues Report Form due– only if chapter will be making a change in dues.  Apr. 1 Deadline for submitting petitions for Outstanding Student Section Award  April Spring ROC. Host: Nicolet Chapter, Green Bay Wisconsin dates TBD  May 31 Previous fiscal year’s annual financial reports (2019) and financial checklist uploaded to COMT.  May 31 Annual Leadership Form uploaded to COMT  June 22-25 Safety 2020 in Orlando, FL (HOD meeting day prior: Todd Loushine and Corey Vickers are the current Delegates)  June 30 Chapter Operations Management Tool (for the 2019-2020 Year) is due by the Chapter President | |
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| **CHAPTER MEETINGS & PROGRAMS** | | | |
| **Technical Meeting Schedule**  *Board & Guests* | | 11/12 Mike Signborn TGF Elkhorn Wearable Technology | |
| **OLD BUSINESS** | | | |
| **PDC** | Booth management 7am-8am 8:35-9am, 12-1:50pm and 4pm-5pm only on Monday Registration desk Linda Husky | | |

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| **New Business** | |
| **ROC** | Craig unable to attend Elier attending |
| **Leadership Conference** | Lizzy and Joel signed up and add a prospect member |
| **Internship** |  |
| **NEXT BOARD MEETING** | |
| 9/30 Potawatomi Casino, 1721 W Canal St Milwaukee WI 53233 TIME ROOM | |
| **MEETING ADJOURNED** | |
| Motion to adjourn was made 14:28 Craig Everson and seconded by Elier . | |