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| **DATE** | **LOCATION** |
| August, 28th 2019 | Skype Meeting  |
| **ATTENDANCE** |
| **Present**: Elier Aguilera and Elizabeth Polheber |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 2:12 p.m. by Elier Aguilera |
| **REPORTS** |
| Past Minutes*Elizabeth Polheber*  | June 2019 board meeting minutes were reviewed. The minutes were reviewed and will be voted on next meeting |
| Treasurer’s Report*Joel Dickinson* |  July 2019 Financial Report is still be processed. Joel reported that he is in the process of getting up to date on the report. Joel and Jake need to get together to review documents.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Craig*  | Elier Aguilera reported that he would like to see a newsletter go out before the PDC.  |
| Website*Rebecca Severson/Todd Loushine* | The video recording of Jared Owens technical meeting presentation from the April 18, 2019 technical meeting will not be posted to the website. The file is too large to get on the website.  |
| **Social Media**Lizzy Polheber | Lizzy Polheber reported that we have over 100 followers on Facebook. Lizzy and Joel will be sending out a social media blast for the PDC.  |
| **Community Affairs***Jared Owen* | Elier and Bruce dropped off the NAMI check for $3000 after the meeting. |
| Professional Development/CSP*Tony Prospero* | No update.  |
| Job Line*Dave Culp* | Up to date, nothing there |
| Government Affairs*Brian Well* | No update.  |
| **Bylaws***Jared Owen* | Rebecca believes that we need to update our bylaws this year. She will look into this and report back to us next meeting.  |
| Membership*Russ Fote* | Russ Fote reported that we have 352 members as of 8/28/2019. 369 The board welcomes one new member. Dan Donaldson, Rogan Shoes, Inc Racine, WI would like to do a SPY(safety person of the year) for our chapter.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | No update.  |
| House of Delegates*Todd Loushine/Corey Vickers* | No update  |
| COMT/Long Range Planning*Elier Aguilera* | Elier Aguilera reported 2019-2020 chapter operational plan uploaded on 8/15. Early bonus points received. Quarterly review of website to be completed in September. Rebeca reported that every time a technical meeting is updated, that counts for the website being updated. Since all our meetings require online sign-ups, we are technically reviewing it monthly. There are certain content items that they’d like to see, such as Advertising Safe + Sound Week, Safety Week, NIOSH week, etc that also get COMT points. |
| Chapter WISE*Rebecca Severson* | Becky Severson reported that the WISE community dashboard has been the communication hub! Lots of good info is being shared among the WISE members there. The next Chapter WISE call-in meeting is September 24th at 2:00 PMBecky will start planning earlier for our WISE food drive. Possibly with our October Meeting at Foxconn? |
| Recreation Committee*Bruce Morton / Elier Aguilera* | Elier Aguilera reported that the winter social will be partnering up with local organizations at the Phister Hotel.  |
| Elections and Nominations Committee*Todd Loushine* | No update  |
| Region V Conf. Call | No update.  |
| Key Dates Review | September 26-27 Fall ROC Meeting (for Chapter presidents) in St. Paul, MN. October 10-12 Leadership Conference in Chicago November 7-8 Future Safety Leaders Conference, Chicago  December 1 Officially Appoint Nominations and Elections Committees for the upcoming year’s chapter officers and delegates. Todd is the Chair Rebecca and Brian Oberle are still on the committeeFeb. 1 Deadline for nominations for Region SPY Award (Chapter SPY should have already been chosen) Mar. 1 Chapter Dues Report Form due– only if chapter will be making a change in dues. Apr. 1 Deadline for submitting petitions for Outstanding Student Section Award April Spring ROC. Host: Nicolet Chapter, Green Bay Wisconsin dates TBD May 31 Previous fiscal year’s annual financial reports (2019) and financial checklist uploaded to COMT. May 31 Annual Leadership Form uploaded to COMT June 22-25 Safety 2020 in Orlando, FL (HOD meeting day prior: Todd Loushine and Corey Vickers are the current Delegates)June 30 Chapter Operations Management Tool (for the 2019-2020 Year) is due by the Chapter President |
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| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | October 17th at Foxconn |
| **OLD BUSINESS** |
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| **New Business** |
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| **NEXT BOARD MEETING** |
| TBD  |
| **MEETING ADJOURNED** |
| Motion to adjourn the meeting was made by Elizabeth Polheber at 2:32PM Elier Aguilera seconded the motion. Motion passes.  |