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| **DATE** | **LOCATION** |
| June 25, 2019 | Hawks View Golf ClubLake Geneva, WI |
| **ATTENDANCE** |
| **Present**: Elier Aguilera, Corey Vickers, Rebecca Severson, Joel Dickinson, Jared Owen, Todd Loushine, Bruce Morton, Russ Fote, Jim Jones, Dave Lutz, Craig Everson, Elizabeth Polheber, Jacob Boulware, Michael Steinborn |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 8:10 a.m. by Elier Aguilera |
| **REPORTS** |
| Past Minutes*Joel Dickinson* | May 2019 board meeting minutes were reviewed. Rebecca Severson made a motion to approve the May meeting minutes. Corey Vickers seconded the motion. Motion passes.  |
| Treasurer’s Report*Jake Boulware* | Jake Boulware previously emailed May 2019 Financial Report to the board. Jake reported that there has been a lot of spend leading up to Chapter golf outing and PDC. Rebecca Severson made a motion to approve the financial report. Corey Vickers seconded the motion. Motion passes.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Elier Aguilera* | Elier Aguilera reported that he published 6 chapter newsletters during this year. Corey Vickers reported that enough newsletters were published to meet COMT.  |
| Website*Rebecca Severson/Todd Loushine* | The video recording of Jared Owens technical meeting presentation from the April 18, 2019 technical meeting still needs to be received & posted on the website. Jared stated that he would send video to Rebecca Severson so that it can be posted on chapter website. Jared indicated that video quality is not great but good enough to post on the ASSP chapter website.  |
| **Social Media**Lizzy Polheber | Lizzy Polheber reported that we have over 100 followers on Facebook. Joel Dickinson reported that we are up to 31 followers on Twitter. |
| **Community Affairs***Jared Owen* | No update.  |
| Professional Development/CSP*Tony Prospero* | No update.  |
| Job Line*Dave Culp* | Corey Vickers reported that the Job Line appears to be up to date.  |
| Government Affairs*Brian Well* | No update.  |
| **Bylaws***Jared Owen* | No update.  |
| Membership*Russ Fote* | Russ Fote reported that we have 357 members as of 6/25/19. 369 was reported at the previous technical meeting. The board welcomes new members Kyle Minert and David Brossler to the chapter.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | The $2,000 student scholarship will be presented at the ASSP WI Chapter golf outing to Nick Mader later in the day.Todd Loushine reported that the ASSP student section is in a rebuilding mode. Todd stated that student participation has been challenging since students are interning all around the country and are not available to participate. Todd plans to hand pick new officers and is thinking about holding a retreat with new officers to reenergize the student section.   |
| House of Delegates*Todd Loushine/Corey Vickers* | Elier Aguilera, Rebecca Severson and Todd Loushine attended Safety 2019 in New Orleans. Elier Aguilera informed the board that Diana Stegall is our new ASSP President. Todd Loushine reported that ASSP will voting over the summer on if you run for a V.P. position within ASSP, you must be a professional member. Elier Aguilera stated that our chapter should consider increasing the amount we donate to the ASSP Foundation next year. Elier noted that the House of Delegates were donating about $1,000 to the ASSP Foundation this year in New Orleans. Elier also reported that the ASSP has a substantial amount of unused funds.  |
| COMT/Long Range Planning*Corey Vickers* | Corey Vickers reported that chapter leadership report and annual financial report was submitted prior to the May 31st, 2019 deadline. Corey stated that the COMT report is due June 30th, 2019 and will be submitted on time.  |
| Chapter WISE*Rebecca Severson* | Becky Severson reported that there are no new updates on WISE. Todd Loushine reported that WISE was heavily promoted at Safety 2019 in New Orleans. Elier stated that he will be getting more involved with ASSP Hispanics Safety Professionals.  |
| Recreation Committee*Bruce Morton / Elier Aguilera* | Elier Aguilera spoke with Athletico Physical Therapy who will be sponsor the ASSP Brewers game outing this season. Elier reported that Athletico Physical Therapy will cover $2,000 for tickets. $60 per ticket. Ticket includes entry into the Toyota Territory, a parking pass, 2 beverage tickets, and a tailgate buffet until the 3rd inning. Event limited to the first 30 people including guests. The board decided on holding the event Wednesday August 14th at 1:10 p.m. Elier will be working on creating the flyer.  |
| Elections and Nominations Committee*Todd Loushine* | Elier Aguilera stated that he would be sending out dates for an officer transition meeting held sometime in July 2019. Corey Vickers indicated that if we do the officer transition meeting as a group we receive COMT points. Corey Vickers stated as acting president, he gets to select the committee chair for the Elections and Nominations committee. Corey nominated Rebeca Severson. Rebeca accepted the nomination.  |
| Region V Conf. Call | No Update.  |
| Key Dates Review | No Update.  |
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| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | June 25th, 2019 Annual Golf Outing at Hawk’s View – Held later today.  |
| **OLD BUSINESS** |
| **PDC** | Rebecca Severson reported that there is $34,000 in expenses so far for the PDC held on 9/30 and 10/1 at Potawatomi Hotel and Casino in Milwaukee, WI. Rebecca stated that we have 6 vendors so far and $18,000 committed and paid from sponsors. Corey stated that we don’t have to sign contract until August 1st. Corey stated that the ASSP Wisconsin Chapter will purchase a booth. The cost is $150 for non-profit organizations. Dave Culp reported that we have 33 speakers that have applied to present at the PDC. Dave stated that we have a lot of speakers presenting on safety topics. However, health and safety technology topics are not well represented. The board agreed that we need to recruit more speakers on these types of topics. Michael Steinborn stated that PDC selection committee will be selecting speakers on July 9th, 2019. Selected speakers will be notified by July 15th, 2019. The finalized speaker list will be completed by August 1st, 2019. Rebecca Severson reported that we can advertise the PDC event for free in the Professional Safety Journal.  |

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| **New Business** |
| **Officer Transition Meeting** | Elier Aguilera will be sending out invite for next officer transition and board meeting. Meeting will be held sometime in July.  |
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| **NEXT BOARD MEETING** |
| TBD – Will be discussed and scheduled at the ASSP chapter planning meeting held immediately after the (6/25) ASSP chapter board meeting.  |
| **MEETING ADJOURNED** |
| Motion to adjourn the meeting was made by Rebecca Severson at 8:54 a.m. Corey Vickers seconded the motion. Motion passes.  |