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| **DATE** | **LOCATION** |
| May 23rd, 2019 | St. Johns On the LakeMilwaukee, WI |
| **ATTENDANCE** |
| **Present**: Corey Vickers, Rebecca Severson, Elier Aguilera, David McCollum, Joel Dickinson (phone), Todd Loushine, Bruce Morton, Matt Schmidt, Russ Fote |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 9:24 a.m. by Corey Vickers |
| **REPORTS** |
| Past Minutes*Joel Dickinson* | April Board meeting minutes were reviewed. Rebecca Severson made a motion to approve the April meeting minutes. Elier Aguilera seconded the motion. Motion passes.  |
| Treasurer’s Report*Jake Boulware* | Jake Boulware will be emailing the April Financial Report to the board following the meeting for review and approval.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Elier Aguilera* | Elier Aguilera was unsure if he was going to do one more newsletter prior to the end of the Chapter calendar year. The chapter has created 5 newsletters so far this year. No more newsletters are needed for COMT. Rebecca Severson reported that past chapter newsletters have been uploaded to the ASSP Wisconsin Chapter website.  |
| Website*Rebecca Severson/Todd Loushine* | Becky Severson reported the website is current and was just recently updated. The video recording of Jared Owens technical meeting presentation from April 18, 2019 still needs to be received & posted on the website.  |
| **Social Media**Lizzy Polheber | Corey Vickers stated that Professional Development Conference (PDC) 2019 Risk, Health, and Safety for All flyer needs to be posted on Facebook and Twitter. Corey Vickers to check and see if LinkedIn post settings are set to “public” so ASSP Wisconsin Chapter followers can share our LinkedIn posts.  |
| **Community Affairs***Jared Owen* | No update.  |
| Professional Development/CSP*Tony Prospero* | CSP Disk is back – the person who had it last passed the test |
| Job Line*Dave Culp* | Corey Vickers reported that the Job Line appears to be up to date.  |
| Government Affairs*Brian Well* | Corey Vickers reported that there is now information regarding government affairs / news (EHS legislation and regulation) on the ASSP.org website.  |
| **Bylaws***Jared Owen* | No update.  |
| Membership*Russ Fote* | Corey Vickers reported that we have 363 members as of 5/23/19. 369 was reported at the previous technical meeting. The board welcomes new member Paul Lawonn, North Point Knowledge & Training, Brookfield.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | The board reviewed the background information on the three student candidates vying for the 2019 ASSP student scholarship at the April ASSP Wisconsin Board meeting. The three student candidates were Nick Mader, Chevon Cook and Nicholas Anderson. The board voted to award the $2,000 scholarship to Nick Mader. The scholarship will be presented at the ASSP WI Chapter golf outing in June 2019.  |
| House of Delegates*Todd Loushine/Corey Vickers* | Elier Aguilera attending as Corey Vickers proxy. Todd received an email that a vote will be taken at Safety 2019 for Vice President of C.O.P.D. Becky Severson will be proxy for Todd Loushine. Becky Severson will vote in place of Todd as there is a conflict of interest.  |
| COMT/Long Range Planning*Corey Vickers* | Corey Vickers reported that May 31st, 2019 is the annual financial report deadline and the Chapter Leadership report deadline. (Due at midnight on May 31st). Past President Brian Oberle audited the chapter financial report. Becky Severson and Jared Owen assisted with the audit. Reports have been submitted by Corey Vickers. COMT report is due June 30th.  |
| Chapter WISE*Becky Severson* | Becky Severson reported that WISE will be hosting a retreat at Safety 2019 in New Orleans. Becky reported that WISE is heavily promoting the WISE event at Safety 2019.  |
| Recreation Committee*Bruce Morton / Elier Aguilera* | Elier Aguilera spoke with Athletico Physical Therapy who wants to sponsor the ASSP Brewers game outing this season. Elier reported that Athletico Physical Therapy will cover $2,000 for tickets. Max 40 tickets and up to $80 per ticket. Elier and Athletico are looking to host this event in July or September. Elier stated that he plans to meet with Athletico Physical Therapy next week to discuss final details of the event. Elier also reported that Athletico Physical Therapy wants to partner with the ASSP Wisconsin Chapter for our holiday social event at a RIMs event held at the Fiserv Arena in Milwaukee in early December 2019. More information will be shared as it becomes available.  |
| Elections and Nominations Committee*Todd Loushine* | It was reported that Lizzy Polheber was elected the new ASSP Wisconsin Chapter secretary effective July 1st, 2019. Corey Vickers suggested that the Chapter hold an Officer Transition Meeting prior to our next board meeting.  |
| Region V Conf. Call | No Update.  |
| Key Dates Review | No Update.  |
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| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | June 9th – 12th, 2019 – Safety 2019 – New Orleans, LA –Elier Aguilera and Todd Loushine are planning on attending. June 25th, 2019 – ASSP Wisconsin Chapter Board meeting – 8:00 a.m. June 25th, 2019 Annual Golf Outing at Hawk’s View – Flyers have been emailed, posted on FB and LinkedIn. Becky reported that registration is live the ASSP website.  |
| **OLD BUSINESS** |
| **Webinar** | Jared Owens presentation from April 18th, 2019 technical meeting needs to be posted to ASSP Wisconsin website or sent to Todd to post as a YouTube Video.  |
| **Board member shirts** | Board selected ½ zip pull overs.  |

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| **New Business** |
| **PDC Discussions** | First annual risk, health and safety conference will be held at Potawatomi Bingo and Casino on September 30th and October 1st, 2019. Flyer has been developed. Information regarding event will be added to the May 2019 chapter newsletter. There is currently a call for speakers.  |
| **Golf Outing** | Becky Severson reported that individuals are registering for the golf outing at a rapid pace. Bruce Morton reported that he still needs help collecting more prizes for the event.  |
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| **NEXT BOARD MEETING** |
| June 25, 2019Board Meeting: 8:00 a.m. – 10:00 a.m. Hawks View Golf ClubLake Geneva, Wisconsin |
| **MEETING ADJOURNED** |
| Motion to adjourn the meeting was made at 10:18 p.m.  |