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| **DATE** | **LOCATION** |
| December 6th, 2018 | Cotton Exchange – Waterford, WI |
| **ATTENDANCE** |
| **Present**: Cory Vickers, Elier Aguilera, Joel Dickinson, Craig Everson, Jake Boulware, Todd Loushine |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 3:03 p.m. by Corey Vickers |
| **REPORTS** |
| Past Minutes*Joel Dickinson* | Corey Vickers made a motion to accept the November 8, 2018 meeting minutes; seconded by Todd Loushine. Motion passes. |
| Treasurer’s Report*Jake Boulware* | November financials report was not reviewed or voted on. Jake Boulware will prepare and email the November financials report to the board and a vote to approve will be taken.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Elier Aguilera* | Craig Everson will be taking over the responsibilities of creating the chapter newsletter beginning in June 2019 from Elier Aguilera. Craig will begin assisting Elier going forward to help better the transition. Hardcopies of the newsletter were handed out during the November 2018 Technical meeting at the Zoo which worked well. Goal is again to hand out hard copies at the January 2019 technical meeting if possible.  |
| Website*Rebecca Severson/Todd Loushine* | Website is current and actively managed by Rebecca Severson.  |
| **Social Media**Lizzy Polheber | Lizzy Polheber is in the process of developing and maintaining the ASSP Facebook page. Joel Dickinson volunteered to develop an ASSP Wisconsin Twitter page.  |
| **Community Affairs***Jared Owen* | No Updates – Non-perishable food donations will be collected for WISE at the Holiday Social Event following the board meeting.  |
| Professional Development/CSP*Tony Prospero* | No update.  |
| Job Line*Dave Culp* | Corey Vickers reported that a few new jobs had recently been posted on the ASSP Wisconsin website and appears to be current. |
| Government Affairs*Brian Well* | No update.  |
| **Bylaws***Jared Owen* | No update.  |
| Membership*Russ Fote* | Corey Vickers reported that 1 new member was added in the last 30 days. The board welcomes Martie Eckein to the group. Joel Dickinson will ensure Martie is added to email distribution going forward. Membership is at 359 individuals.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | Todd Loushine stated that the five SSO officers will be calling potential new SSO members beginning in January of 2019 after the students return to school.Todd Loushine reported that there was only 1 submission last year for the $1,000 student scholarship and there has been very little interest from students. The board recently voted to increase the scholarship in 2019 to $2,000. Craig Everson suggested that the ASSP Wisconsin consider making a change to the scholarship program. Craig proposed that we reduce the student scholarship to $1,000 and provide up to $500 to two high school students interested in pursuing a career in safety. The ASSP Wisconsin chapter would provide support, mentor, and bring the high school student to meetings. Craig stated that he would put some ideas together and present the plan at the next chapter board meeting on 1/9/19.  |
| House of Delegates*Todd Loushine/Corey Vickers* | No update.  |
| COMT/Long Range Planning*Corey Vickers* | Corey Vickers reported that there are currently 3 individuals who have expressed interest in running for the chapter secretary position in 2019 (Lizzy, Matt and Collin). |
| Chapter WISE*Becky Severson* | Corey Vickers stated that food donations collected at the holiday social event for WISE will be turned in following the next joint technical meeting with the Waukesha Area Safety Council being held on 1/9/19 at Thunder Bay Grille in Pewaukee, WI. Food donations will be collected at the January technical meeting. Donations will support the Hunger Task Force in Milwaukee.  |
| Recreation Committee*Bruce Morton / Elier Aguilera* | No update. Elier Aguilera will provide update to board as we get closer to spring.  |
| Elections and Nominations Committee*Todd Loushine* | The candidates running for secretary who do not win the election will be encouraged by the board to participate in an upcoming chapter event to keep them actively involved going forward. |
| Region V Conf. Call | No update |
| Key Dates Review | No update  |
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| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | January 9th, 2019 – WASC / ASSP Joint Meeting – Corey Vickers is going to create the flyer for the WASC / ASSP joint Meeting. Joel Dickinson will send to the membership. February 22nd, 2019 – Reducing Work Injuries – Third Space Brewing – Milwaukee, WI. March 7th, 2019 – Alverno Safety Day – The board will need to select a different day for the March board meeting. Date to be determined at January board meeting. Becky Severson has the flyer for Alverno Safety day. April 2019 (TBA) – Spring ROC – Quad Cities, IA – Corey Vickers is attending Spring ROC. June 9th – 12th, 2019 – Safety 2019 – New Orleans, LA – Craig Everson is planning on attending. Todd Loushine is presenting at Safety 2019. Corey Vickers made a motion for the ASSP to send up to 2 individuals to Safety 2019 in New Orleans and pick up a portion of the travel related expenses. Reimbursement amount not determined. Elier Aguilera seconded the motion. |
| **OLD BUSINESS** |
| **Name Change on Bank Account** | The name change on the bank account has not been completed. Still outstanding as bank is requesting signatures and a Tax ID form from the ASSP. A motion was made by Craig Everson to move the chapter’s bank account to Landmark Credit Union due to customer service issues with the current bank. Elier Aguilera seconded the motion.  |
| **New Officer Training** | Corey Vickers reported that he sent out information regarding officer training to acting officers. Several officers still need to complete training. Corey will resend training information.  |

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| **New Business** |
| **UW-Whitewater Hiring** | Todd Loushine informed the board that the UW-Whitewater safety department will be hiring two new faculty members. One who specializes in construction and one in insurance. Masters are required of these two positions.  |
| **Construction Site Visit / Future Technical Meeting Opportunity** | Craig Everson reported that he will likely have an opportunity to host a 2019 technical meeting at Komatsu Mining Corp. Komatsu is building a “factory of the future” in Milwaukee’s Harbor District which will include office space, a museum and the largest mill in the United States. Ground breaking will occur in 2019. Craig will provide additional information at future board meetings.  |
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| **NEXT BOARD MEETING** |
| January Technical Meeting ASSP / WASC Worker’s Compensation UpdateJanuary 9th , 2019Board Meeting: 10:00 a.m. – 11:00 a.m. Thunder Bay Grille – Pewaukee, WI |
| **MEETING ADJOURNED** |
| Motion to adjourn was made at 4:02 p.m.by Corey Vickers. Seconded by Todd Loushine |