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| **DATE** | **LOCATION** |
| September 6, 2018 | Veolia - Jones Island Treatment Plant – Milwaukee, WI |
| **ATTENDANCE** |
| **Present**: Bruce Morton, Cory Vickers, Elier Aguilera, Joel Dickinson, Jared Owen, Rebecca Severson, Tony Prospero |
| **MEETING CALLED TO ORDER** |
| Meeting was called to order at 10:00 A.M. by Corey Vickers |
| **REPORTS** |
| Past Minutes*Joel Dickinson* | Corey Vickers motions to accept June 2018 meeting minutes; seconded by Joel Dickinson. Motion passes. |
| Treasurer’s Report*Jake Boulware* | Corey Vickers stated that we have not yet approved June’s updated financial report. The board also needs to approve the July and August financial reports which are still outstanding. Corey Vickers will follow up with Craig and Jake regarding the status of financial reports (Craig: June Jake: July and August). Corey stated that the financial reports will be approved at the next board meeting or sent out via email for the board to review and approve.  |
| **COMMITTEE REPORTS** |
| Communications: Newsletter*Elier Aguilera* | Board acknowledged Eliar Aguilera’s excellent work on the newsletter. Next newsletter will be published after the upcoming technical meeting held at Quad/Graphics on October 18th, 2018. Target for newsletter is early November.  |
| Website*Rebecca Severson/Todd Loushine* | Rebecca Severson updated the events page. Rebecca updated the bylaws and newsletters during the board meeting.  |
| **Social Media**Todd Loushine | Corey, Todd and Bruce will continue to post to social media (LinkedIn). Board decided to avoid Facebook at this time unless someone is interested in running the page. LinkedIn will be the primary form of social media communication in the meantime.  |
| **Community Affairs***Jared Owen* | No changes reported.  |
| Professional Development/CSP*Tony Prospero* | Tony Prospero reported that a lot of study disks go out on a regular basis. Tony stated that he is not receiving any notifications after tests are taken regarding whether or not individuals are passing or failing exams. The board suggested that we communicate to membership to inform the board if a passing score was achieved so it can be recognized in the newsletter. Tony reported that he isn’t having any issues getting study disks back.  |
| Job Line*Dave Culp* | No update. – The board is unsure if the job line is getting updated.  |
| Government Affairs*Brian Well* | No update. – Corey Vickers said that he would reach out to Brian Well to see if there any updates.  |
| **Bylaws***Jared Owen* | It was reported that final signed copy of the bylaws have not yet been posted online. Corey Vickers said that he would follow up with Todd Loushine to see why they have not yet been posted. Rebecca Severson posted the updated bylaws on the website.  |
| Membership*Russ Fote* | Board reported that there are currently 357 members. Elier Aguilera reported that there have been 3 new members. Joel Dickinson will ensure that they are added to the ASSP email distribution list.  |
| Student Section/Scholarship*Peter Mark/Todd Loushine* | Todd Loushine will be hosting a Safety Internship Fair on October 3rd, 2018. The board recommended placing an ASSP banner at the event. Motion made by Rebecca Severson to update student scholarship from $1000 to $2000. Corey Vickers seconded the motion. Motion passes.  |
| House of Delegates*Todd Loushine/Corey Vickers* | No update.  |
| COMT/Long Range Planning*Corey Vickers* | Corey Vickers reported that he has received the Charter certificate from the ASSP. Corey Vickers plans on holding onto the certificate unless someone wants it.  |
| Chapter WISE*Becky Severson* | Becky reported the need to change the word “Engineering” to word “Excellence” on website. Corey Vickers stated that he would change the wording on the website. Eliar Aguliar reported that he is still waiting to receive Latinos In Safety information from ASSP. Eliar is not receiving updates. Eliar stated that he would follow up with ASSP regarding status of these updates.  |
| Recreation Committee*Bruce Morton* | No update from Eliar Aguliar on a membership Brewer game outing that was discussed at last board meeting. Baseball season is nearing end. Will be possibly looking at Admirals game at a late date. No firm plans discussed.  |
| Elections and Nominations Committee*Todd Loushine* | Several members have expressed interest in board positions. Board members are going to encourage these 2-3 members to come to future board meetings. Corey Vickers stated that he will be adding new nominations to COMPT. |
| Region V Conf. Call | No update |
| Key Dates Review | No update  |
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| **CHAPTER MEETINGS & PROGRAMS** |
| **Technical Meeting Schedule***Board & Guests* | Fall ROC – St. Louis, MO– September 13-14. Eliar Aguliar and Corey Vickers are attending.ASSP Leadership Conference – Chicago, IL - Jake Boulware and Joel Dickinson are planning on attending. Next Technical meeting – Quad Graphics – Sussex, WI –– October 18th, 2018 at 10 a.m. Topic: Workplace Ergonomics. Lunch will be provided. 25 person limit. Nov 8 and 9 – ASSP Future Safety Leaders Conference (Student Section) Spring ROC – Quad Cities – IA – Spring 2019Safety 2019 – New Orleans. June 9th and 12th, 2019 |
| **OLD BUSINESS** |
| **Name Change on Bank Account** | Still outstanding as signatures are still needed. Corey Vickers to follow up with Jake and Craig on status.  |
| **Gmail Account** | Joel Dickinson reported that a new email account will need to be created as we can’t change our current ASSE email address. The ASSE email account would remain active and a setting would have to be activated so all ASSE email would be forwarded to the new ASSP email account. Joel Dickinson will work on making the changes. An email communication will be sent to the membership informing them of the email address change.  |
| **Officer Transition**  | Corey Vickers stated that he would follow up with Jake Boulware regarding the status of open financial related action items and offer his assistance if needed.  |
| **Golf Outing**  | It was unknown if a down payment had been made for next year’s golf outing. Corey Vickers will confirm.  |

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| **New Business** |
| **WCTC Safety Day Review** | Bruce Morton reported that there were about 70 participants at the August 7th event. Bruce stated that Jim Jones is working on selecting an establishment for the 2019 event. Will very likely be pushing the event back to October of 2019 as hotels require booking a block of rooms if event is held in August. |
| **New Officer Training** | Corey Vickers stated that he would send out an email to everyone encoring them to take officer training.  |
| **Winter Social Event/** | Board considering winter social event. Board is targeting January of 2019. Possibly looking at the Cotton Exchange in Waterford, WI again this year. Will be discussed further at next board meeting.  |
| **NEXT BOARD MEETING** |
| October 18th, 2018 – Quad Graphics – Sussex, WI 10:00 a.m. – 11:00 a.m. |
| **MEETING ADJOURNED** |
| Motion to adjourn was made at 10:54 p.m.by Becky Severson. Seconded by Corey Vickers.  |