



Board Meeting Minutes

ASSE - Wisconsin Chapter

DATE	LOCATION
January 19, 2017	Perry Way Foods (Johnsonville Sausage) 1222 Perry Way, Watertown, Wisconsin, 53094
ATTENDANCE	
Present: Brian Oberle, Corey Vickers, Brian Well, Elier Aguilera (phone), Bruce Morton, Peter Mark, Jared Owen, Russ Rukowski, Alex Szarzynski, Rebecca Severson	
MEETING CALLED TO ORDER	
Meeting was called to order at 9:40am by Rebecca Severson	
REPORTS	
Past Minutes <i>Board members</i>	Motion to accept meeting minutes was tabled to next meeting.
Treasurer's Report <i>Corey Vickers</i>	<u>BMO Harris Account Balances:</u> December was \$17,892.74 . Motion to accept December's financial reports made by Bruce Morton and seconded by Rebecca Severson.
COMMITTEE REPORTS	
Communications: Newsletter <i>Todd Loushine</i>	We need a total of six Chapter newsletters for the year; we currently need four more. Trying to keep them short and to the point.
Website <i>Rebecca Severson/Todd Loushine</i>	Need a headshot picture of Elier Aguilera to upload unto website. Uploading student section. Committee meetings will need to be updated by next meeting.
Social Media <i>Ryan Ogrizovich/Corey Vickers</i>	CRV has been posting technical meeting flyers to LinkedIn. Todd is looking into posting our technical meetings to a YouTube channel.
Community Affairs <i>Jared Owen</i>	Jared Owen motions that the National Alliance for Mental Health be accepted as charitable donation and seconded by Corey Vickers. Motion carries. Portion of Golf Outing proceeds will go this charity.
Professional Development/CSP <i>Tony Prospero</i>	CSP-1 disc is out and 1 is back.
Job Line <i>Dave Culp</i>	Job line is up-to-date as of January 22nd. Announcement to be made for job postings to the website.
Government Affairs <i>Brian Well</i>	No change. Brenda has been notified.
Bylaws <i>Jared Owen</i>	Bylaws discussed. The Board decided not to pursue the Office at Large position at this time
Membership <i>Russ Fote</i>	329 members as of 01/19 /2017.
Student Section/Scholarship <i>Peter Mark/Todd Loushine</i>	Todd L. to post Student Scholarship announcement as soon as possible. Applications will be due on April 1 st and winner will be announced at the Golf Outing.
House of Delegates <i>Brian Oberle/Rebecca Severson</i>	No update at this time. Brian Oberle/Becky are attending.
COMT/Long Range Planning <i>Brian Oberle, Jared Owen & Rebecca Severson</i>	Due June 30 th . Social media will add to COMT point totals. Currently at 4125 pts. 375 points in progress towards platinum
Chapter WISE <i>Becky Severson</i>	A total of 45lbs food and \$80 were collected for donations. WISE open call on January 26 th at 1p.
Recreation Committee <i>Bruce Morton</i>	Social after February meeting. Flyer is send out



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Elections and Nominations Committee	Need to advertise for the Secretary position for board. Will go out in newsletters and posted to website by April 1 st . Open item for VP-President positions. 2 nominates: Craig Everson & Jake Boulware. Vote before may 15 th . Jared Owen provides motion that a special election is held to fill vacant Board position. It is seconded by Brian Oberle. The motion carries; Bruce Morton will check with nominees and see if they can start as soon as possible.
Region V Conf. Call	January 20 th canceled by Diana.
Key Dates Review	Elier Aguilera still needs to complete officer training.

CHAPTER MEETINGS & PROGRAMS

Technical Meeting Schedule <i>Board & Guests</i>	Next Technical Meeting is scheduled for February 9 th at Superior Lifting. Webinar in February is OSHA Recordkeeping Update
2017 Safety Day <i>Bruce Morton</i>	TBD.

OLD BUSINESS

Webinar	Todd and Rebecca will work on OSHA Recordkeeping
Conferences	Wisconsin Safety and Health Conf. in April. ASSE WI has a booth. RS reached out to Nicolet, Northwest and Badgerland to join us at the booth.
Meeting Evaluations	Review meeting evaluations
Membership Survey	Todd will send out another survey to our members for meeting times, dates, locations, content, etc.
Executive Board Shirts	Rebecca to send out poll by email to see if the board wants to purchase shirts.

NEW BUSINESS

Succession planning	Jared Owen provides motion that a special election is held to fill vacant Board position. It is seconded by Brian Oberle. The motion carries; Bruce Morton will check with nominees and see if they can start as soon as possible.
Golf Outing	Flyer is done and awaiting approval. Old sponsors are out by the end of February.
Racine Safety Day	Set for March 8 th ; confirming a few speakers
Event	PayPal no longer compatible with Event Calendar. Looking at alternate banking system
MASC	Milwaukee Area Safety Council is starting up again. Will begin partnering with them for some future meetings

NEXT BOARD MEETING

Next board meeting is scheduled for February 9th at 10:00am

MEETING ADJOURNED

Motion to adjourn was made 10:43 am Brian Oberle and seconded by Corey Vickers.